

What are the requirements for an internship company?

To ensure the quality of the internship, different aspects have to be taken into consideration before, during and after the internship.

If the internship takes place outside Denmark

To ensure a dialogue between the student's supervisor and the internship company, there must be an English-speaking employee in the company who can act as a contact person for the student.

Work facilities

The internship company must have a physical place of work and must allocate a workstation with everything that is required to enable the student to carry out work for the company for the whole period.

Status meetings

The internship company must allocate resources for status interviews with the student during the internship period to ensure that both the company and the student benefits as much as possible from the internship and that the expectations of both parties are met.

The financial obligations of an internship

The internship is unpaid* and the company has therefore no financial obligations towards the student. However, the company may give the student a 'token' payment of up to 3000 DKK per month. Subsidies for transport, rent and a phone for example, which the student can document are related to the internship can also be given without affecting the students' educational grant (SU).

Read the applicable rules for 'Internships and SU' on www.su.dk (this is only available in Danish).

This is valid for internships in both Denmark and abroad.

Additional information

Throughout the internship, the student has a supervisor appointed by the Academy. If questions arise regarding the process, the collaboration or the tasks performed by the student, the supervisor is available to discuss matters by telephone, Skype or email.

Upon completion of the internship, both the company and the student are asked to evaluate the internship, this is very important to ensure ongoing improvement of both the programme and the internship.

Please note that each programme has different requirements regarding the duration of the internship and the assignments that students must prepare during their internship.

*This rule can be deviated from in cases where specific countries have statutory requirements that interns receive payment for their internship.